

FRANKLIN COUNTY LIBRARY BOARD MEETING AGENDA

Franklin County Library
July 12, 2022 - 6:00p.m.

I. Call to Order – JJ Chronister

II. Approval of Minutes – JJ Chronister

III. Financial Report

County Budget	\$584,500.41
CH Income	\$861.52
CH Expenditures	\$2083.88
CH Petty Cash	\$7529.83
OZ Income	\$963.53
OZ Expenditures	\$392.97
OZ Petty Cash	\$2565.58
OZ Loan Balance	\$46,679.58

343,234.81

IV. Librarians Report – Hannah Gillean

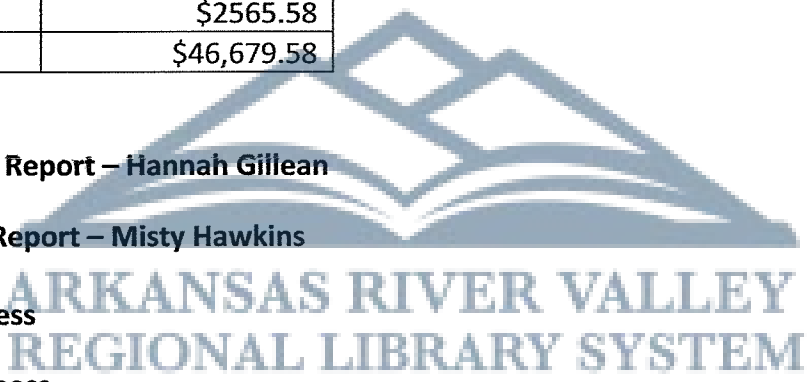
V. Regional Report – Misty Hawkins

VI. Old Business

VII. New Business

- Technology Inventory Update – Charleston
- Executive Session – Personnel

VIII. Adjournment



**Franklin County Library Board Meeting
Special Hiring Session
Ozark Library
July 19, 2022 - 5:30 p.m**

Present were J. J. Chronister, Marcie Newhart, Milanie Matthews, Linda Halmes, and Casey White, board members. Regional Librarian Misty Hawkins was also present.

The purpose of the meeting was to hire a Branch Manager for Ozark Library. Per the board meeting on July 12, three applicants were chosen to be interviewed; they were Debrah Spears, Whitney Ferringer, and Brianna Lamb.

After careful consideration, a motion was made by J. J., seconded by Linda, to select Brianna Lamb. The selection was based upon her education and experience according to the job description. Motion carried.

Brianna Lamb has a BS degree and will be offered a salary of \$35,000/annually.

Following the meeting, Misty contacted Brianna to offer her the job and she accepted. She also accepted the offered salary and would be able to start work on August 1.



**Franklin County Board Meeting
Ozark Library
July 12, 2022 - 6:00 p.m.**

Present: Board members J. J. Chronister, Linda Halmes, and Casey White; Charleston Librarian Hannah Hobbs Gillean; and Regional Librarian Misty Hawkins. (Ozark Librarian Deidre Grzymala retired effective Friday, July 1.)

President J. J. Chronister called the meeting to order at 6:00 p.m.

Minutes of previous meeting on April 12 were made available to read. Motion was made by Linda, seconded by Casey, to approve. Motion carried.

Financial Report:

Financial reports showed \$343,234.81 in county library fund, \$7,529.83 in Charleston petty cash, \$2,565.58 in Ozark petty cash, and a balance due of \$46,679.58 on Ozark library renovation loan. Motion was made by Casey, seconded by Linda, to approve financial reports. Motion carried.

Librarian Reports:

Hannah reported that the summer reading program was going great at both county libraries. Participation in programs and circulation numbers are high as a result of the summer program which will wind up in July. Both libraries have end of summer activities planned. Planning has already started for back to school activities. Charleston will offer an indoor movie and Ozark will have movie night at the park. Preparations are being made for Library Card Sign-up Month in September.

Misty reported that she has been assisting the Ozark Library in the absence of a librarian. The region has hired a community resources coordinator to work out in the outlying areas to assess needs and services that can be provided by the region. The new van is being used to travel to Ola, Oark, and other rural areas to promote library services. The van has a television and a printer in the rear of the van to use when needed. The region has been working on a microfilm-on-line program that is available on the regional website and can be accessed with a patron's library card. The microfilm includes excerpts from 14 newspapers along with other information.

Misty reported that there are several job openings in the region including the branch manager at Ozark, library assistant at Charleston, and two library assistants at Clarksville.

Old Business:

The board voted by poll (results attached) to purchase ice guards for roof of Ozark Library. An update on installation will be given at next meeting.

New Business:

Hannah presented an inventory list for Charleston equipment. She would like to remove a front desk printer and a projector. Motion was made by Linda, seconded by Casey, to remove such property; motion carried.

The board went into Executive Session at 6:50 to discuss hiring of Ozark Branch

Manager.



**Franklin County Library Board
Ozark Library
July 12, 2022**

Executive Session - 6:50 p.m.

The purpose of the meeting was to discuss hiring a Branch Manager for Ozark Library. The board reviewed resumes from the top six applicants for the job. A motion was made by Linda, seconded by Casey, to interview Whitney Ferringer, Debrah Spears, and Brianna Lamb on Tuesday, July 19. Motion carried.

A motion was made by Casey, seconded by Linda, to adjourn at 7:18. Motion carried.

Regular Session - 7:20 p.m.

The board realized that some other decisions needed to be made regarding salary, etc. so motion was made by Casey, seconded by J. J., to return to Executive Session.

Executive Session - 7:25 p.m.

The discussion was the salary to be offered to applicant that is chosen for Ozark Branch Manager., depending on their educational background. It was also decided that Charleston Branch Manager's salary should be brought up to starting salary of that offered to applicant with BS or BA degree. After reviewing previous hiring salaries, it was decided to offer \$35,000 for BA or BS Degree and \$32,000 for Associate's Degree.

Regular Session - 8:05 p.m.

A motion was made by Casey, seconded by Linda, to offer the following salary to the chosen applicant: \$35,000 beginning salary for BA or BS degree and \$32,000 for Associate Degree. In addition, salary of Charleston Librarian (Hannah Gillean) would be brought up to \$35,000 immediately to meet salary schedule for BA/BS degree which she has. Motion carried.

Motion to adjourn was made by Casey, seconded by Linda. Motion passed.

Linda Halmes, Secretary